

Victorian Families Research Directory

Coming soon... with your help

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WHAT IS IT?

VicFamilies is an online database of people who had a presence in Victoria being researched by GSV members. The database will be accessible to all via our website and in the library.

For most people there will be no tedious data entry or transcribing. If you use a modern genealogy software package eg Family Tree Maker, Legacy, The Master Genealogist, Ultimate Family Tree, PAF, you can automatically generate a file to add to the database.

There is no limit to the number of entries and no enforced formats for names, dates and places.

It may be readily updated as your interests develop or change

HOW DO I SUBMIT DATA?

All we require is a yourfilename.csv computer file with any or all of the following fields:

- ◆ Name (preferably separate given name(s) and surname)
- ◆ Birth date (you may substitute baptism if your program permits)
- ◆ Birth place
- ◆ Marriage date
- ◆ Marriage place. Some programs do not separate these, that is not a problem.

- ◆ Death date
- ◆ Death place
- ◆ Burial date (if lacking a death date)
- ◆ Burial place
- ◆ Spouse name (ideally separate given name(s) and surname). This is not strictly necessary as they should appear in their own right if qualified. Some programs limit the number of fields, so omit if necessary.

HOW DO I CREATE THE FILE?

Each genealogy program works slightly differently, but the basics are:

1. Filter or search your data to meet the criteria of any event in Victoria. It is not restricted to a birth, death or marriage. If great-grand-uncle Fred was born in England, came to the Victorian goldfields, married in NSW and died in Queensland, he will still meet the criteria. However, living people should not be included.
2. Create a report/export your data
3. Select yourfilename.csv as the type of report
4. Choose your headings if there is an option to do so
5. Save the data

CHECK IT OUT

Open the file in Excel, Works, Access or a text editor (eg WordPad or Notepad).

Check that the right people and events are present. You may delete rows easily here or edit as required.

Add three columns — your name, contact details and date submitted. In Excel it only takes a click to fill the columns for each row. However I can do that if necessary.

SAVE IT AND SEND IT

Save the file as a yourfilename.csv file, not in Excel, etc format!

Email it to Linley Hooper at libraryadmin@gsv.org.au as an attachment.

BUT MY PROGRAM/VERSION DOES NOT ALLOW ME TO DO THAT...

The same files may be created with conventional spreadsheet, database or table software — you just have to type in the data.

In early versions of Excel make all columns general/text, do not specify date fields.

Specify comma separated files for your output, but I can also take tab separated, just advise me.

PUBLISH IT!

When I have sufficient entries, we will add it to the GSV website, hopefully early in the New Year.

There will be articles in VicGUM newsletter with more detailed instructions on how to create the files with the most popular genealogy packages. The Legacy, TMG, Reunion, PAF and FTM user groups will also be happy to assist.

TO CREATE A COMMA DELIMITED FILE FROM PAF 5.2.18

1. Open the 'Find Menu' and click 'Advanced'
2. Choose the individual you want to start with
3. Choose Ancestors in the Relationship Filter make sure **and** is in the 'combine filters using'

VicFamilies: Search GSV Members Victorian Interests database		
AND	Name(s)	Hooper
AND	Birth date	
AND	Birth place	
AND	Death date	
AND	Death place	
AND	Spouse	
AND	Marriage date	
AND	Marriage place	
AND	Submitter	
AND	Contact	
AND	Updated	

The VicFamilies search screen — any or all fields may be searched.

Results screen showing same entries from different programs or data entry

Name	Born	Place	Died	Place	Spouse	Married	Place
Dempster, Fannie Madeline Elma	24 Jul 1866	Williamstown, VIC	17-Sep-07 Buried: 18-Sep-07	Toorak, Victoria Buried: Kew, Victoria	Arthur Frederick Hooper	2 Jul 1894, Williamstown, VIC	
Dempster, Fannie Madeline Elma	1866	Williamstown, Victoria	1907	Toorak, Victoria Buried: Kew	Hooper, Arthur Frederick	1894	Williamstown, Victoria
Dempster, Fannie Madeline Elma	24 Jul 1866	Williamstown, VIC	17 Sep 1907	Toorak, Victoria	Arthur Frederick Hooper	02 Jul 1894	Williamstown, VIC
Halliday, Sarah Sophia	Bef 23 Feb 1834	Brompton, Gillingham, Kent	17-Jun-15 Buried: 18-Jun-15	Malvern, VIC Buried: Brighton, VIC	William Henry Hooper	25 Mar 1862, East Melbourne, Victoria	
Halliday, Sarah Sophia	1834	Brompton, Gillingham, Kent, England	1915	Malvern, Victoria Buried: Brighton, Victoria	Hooper, William Henry	1862	East Melbourne, Victoria
Halliday, Sarah Sophia	b 23 Feb 1834	Brompton, Gillingham, Kent	17 Jun 1915	Malvern, VIC	William Henry Hooper	25 Mar 1862	East Melbourne, Victoria
Hooper, Arthur Frederick	1867	Derliquin, NSW	1941	Toorak, Victoria Buried: Springvale		1894	Williamstown, Victoria
Hooper, Arthur Frederick	8 Mar 1867	Derliquin, NSW	03-Jan-41	Toorak, VIC	Fannie Madeline Elma Dempster	2 Jul 1894, Williamstown, VIC	

Details screen

Dempster, Fannie Madeline Elma Died: 17-Sep-07 Toorak, Victoria Married: Arthur Frederick Hooper 2 Jul 1894, Williamstown, VIC Contact Linley Hooper - Legacy. libadmin@gsv.org.au	Born: 24 Jul 1866 Williamstown, VIC Buried: 18-Sep-07 Kew, Victoria
Dempster, Fannie Madeline Elma Died: 1907 Toorak, Victoria Married: Hooper, Arthur Frederick 1894 Williamstown, Victoria Contact Linley Hooper - TMGwith Spouses. linleymh@bigpond.net.au	Born: 1866 Williamstown, Victoria Buried: Kew
Dempster, Fannie Madeline Elma Died: 17 Sep 1907 Toorak, Victoria Married: Arthur Frederick Hooper 02 Jul 1894 Williamstown, VIC Contact Linley Hooper - UFT. linleymh@bigpond.net.au	Born: 24 Jul 1866 Williamstown, VIC
Halliday, Sarah Sophia Died: 17-Jun-15 Malvern, VIC Married: William Henry Hooper 25 Mar 1862, East Melbourne, Victoria Contact Linley Hooper - Legacy. libadmin@gsv.org.au	Born: Bef 23 Feb 1834 Brompton, Gillingham, Kent Buried: 18-Jun-15 Brighton, VIC
Halliday, Sarah Sophia Died: 1915 Malvern, Victoria Married: Hooper, William Henry 1862 East Melbourne, Victoria Contact Linley Hooper - TMGwith Spouses. linleymh@bigpond.net.au	Born: 1834 Brompton, Gillingham, Kent, England Buried: Brighton, Victoria

choice and then click on 'define'

4. Make your choices, the following options should exclude any living individuals.

Birth Date less than 1900

OR

Christening date less than 1900

OR

Death Date less than 1950

OR

Burial Date less than 1950

OR

Marriage Date less than 1920

AND

Any place contains Victoria

5. Click Save to save this definition of the search

6. Click OK

7. You can review the list if required.

8. Save the filtered list

9. Open the Reports menu, click on Custom reports (pictured right)

If you have just saved the filtered list it will appear in the 'Select Filter/Focus' if not click on 'Select' and choose the list you have saved

10. Click on 'Fields' in the 'Report Layout' section

11. Select the columns required

Surname, Given
Birth or *Chr Date
Birth or *Chr Place
Death Date
Death Place
Burial Date
Burial Place
Spouse
Marriage Date
Marriage Place

12. Click OK

13. Click on 'Sort Order' and sort by Surname, Given Name

14. Click 'Save' in the 'Report Layout'

section to save the report

15. Click on 'Print to Comma Delimited File'

16. Name the file and click Save

17. Open Excel (or similar program) click open

18. Select 'All Files' as files of type and double click on the file you have saved

19. The Text Import Wizard will start, choose delimited, click Next

20. In step 2 choose Comma as the delimiter, click Finish

21. In step 3 make sure all date fields are formatted as text

22. Excel will open with each field in a separate column.

If you want to separate Surname and Given Name into two columns follow these steps:

- ❖ Highlight the column

- ❖ Click on DATA menu and click 'Text to columns'

- ❖ Click Comma as delimiter and click finish

- ❖ Click OK on 'Do you want to replace the contents of destination cells?'

- ❖ Surnames and Given names will now be in two columns

23. If you have used [space] comma [space] (,) in your place fields do a global search and replace

24. Add the three columns and fill in each entry with your name, contact details and date submitted

25. Click 'Save' to save the file

26. Email it to Linley

Future issues of Ancestor will have instructions to submit from other programs. ☹

