



**The  
Genealogical  
Society of  
Victoria Inc**

ABN 86 947 919 608

2016 - 2017

**Statement of Profit or Loss and Other Comprehensive Income  
For the Year Ended 30 June 2017**

	Note	2017	2016
		\$	\$
<b>Income</b>			
Memberships		286,729	320,549
Bookstall merchandise & services		12,593	38,686
Search room and visitor services		18,420	15,881
Ancestor		13,803	15,830
Research, education etc services		31,088	31,937
Donations and gifts - Library	2	31,338	24,856
GSV service groups		12,550	10,585
Interest		3,498	5,488
<b>Total income</b>		<b>410,019</b>	<b>463,812</b>
<b>Expenditure</b>			
Bookstall cost of sales		15,109	20,459
Staff costs		96,574	125,762
Accommodation		180,771	211,038
Search room operations		5,914	1,708
Ancestor		37,943	39,099
Research, education etc services		2,777	8,460
Promotion		1,643	3,804
Administration		17,275	20,977
Financial		5,244	6,605
Audit		6,300	8,100
Depreciation & write offs		4,391	3,518
Genealogical collection		-	29,972
GSV service groups		8,476	8,214
<b>Total expenditure</b>		<b>382,417</b>	<b>487,716</b>
<b>Profit/(loss) from Operating Activities for the year</b>		<b>27,602</b>	<b>(23,904)</b>
<b>Non-operating income</b>			
Interest on bond		7,726	-
Rent accrual benefit on early termination of lease		40,923	-
<b>Non-operating expenses</b>			
Write-off of genealogical collection transferred to the Royal Historical Society of Victoria	2	(373,969)	-
Premises relocation costs		(39,328)	-
<b>Total non-operating expenses (net)</b>		<b>(364,648)</b>	<b>-</b>
<b>Loss for the year</b>		<b>(337,046)</b>	<b>(23,904)</b>
<b>Total comprehensive loss for the year</b>		<b>(337,046)</b>	<b>(23,904)</b>

The accompanying notes form part of these financial statements.



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**Statement of Financial Position  
as at 30 June 2017**

	<b>Note</b>	<b>2017</b>	<b>2016</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and cash equivalents	4	61,892	74,484
Trade and other receivables	5	2,074	35,853
Inventories		808	12,515
Other financial assets	6	215,249	237,109
Total current assets		280,023	359,961
<b>Non-current assets</b>			
Furniture and equipment	7	20,125	4,150
Genealogical collection	2	101,183	472,739
Total non-current assets		121,308	476,889
<b>Total Assets</b>		<b>401,331</b>	<b>836,850</b>
<b>Current Liabilities</b>			
Trade and other payables		9,745	59,296
Unexpended wishlist donations		9,528	9,193
Unexpended fundraising donations		3,676	16,500
Unearned income		209,767	221,023
Provisions	8	35,947	61,176
Total current liabilities		268,663	367,188
<b>Non-current Liabilities</b>			
Provisions	8	940	888
Total non-current liabilities		940	888
<b>Total Liabilities</b>		<b>269,603</b>	<b>368,076</b>
<b>Net Assets</b>		<b>131,728</b>	<b>468,774</b>
<b>Members Fund</b>			
Retained earnings		131,728	468,774
<b>Total Members Fund</b>		<b>131,728</b>	<b>468,774</b>

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**Statement of Changes in Equity  
For the Year Ended 30 June 2017**

	Retained Earnings \$
Balance at 1 July 2015	492,678
Comprehensive loss for the year	(23,904)
<b>Balance at 30 June 2016</b>	<b>468,774</b>
Comprehensive loss for the year	(337,046)
<b>Balance at 30 June 2017</b>	<b>131,728</b>

**Statement of Cash Flows  
For the Year Ended 30 June 2017**

	Note	2017 \$	2016 \$
<b>Cash Flows from Operating Activities</b>			
Receipts from members and others		416,219	465,778
Payments to employees, suppliers and others		(433,819)	(485,155)
Interest received		4,697	4,090
Net cash used in operating activities		<u>(12,903)</u>	<u>(15,287)</u>
<b>Cash Flows from Investing Activities</b>			
Genealogical Collection purchased		(1,183)	(2,911)
Genealogical Collection realised		-	26,071
Furniture & equipment acquired		(20,366)	-
Investments (made) realised		21,860	(2,668)
Net cash provided by investing activities		<u>311</u>	<u>20,492</u>
<b>Net increase (decrease) in cash held</b>		<b><u>(12,592)</u></b>	<b><u>5,205</u></b>
Cash and cash equivalents at the beginning of the financial year		<u>74,484</u>	<u>69,279</u>
<b>Cash and cash equivalents at the end of the financial year</b>	<b>4</b>	<b><u>61,892</u></b>	<b><u>74,484</u></b>

The accompanying notes form part of these financial statements.



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**2016 - 2017**

**Notes to the Financial Statements for the year ended 30 June 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Genealogical Society of Victoria Inc (the Society) is an association incorporated in Victoria formed to provide genealogical services to members and non-members.

**Basis of Preparation**

The Council has prepared the financial statements on the basis that the Society is a non-reporting entity because there are no users who are dependent on its general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the Associations Incorporation Reform Act 2012 (VIC). The Society is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012 and the significant accounting policies disclosed below, which the Council has determined are appropriate to meet the needs of the members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

**Accounting Policies**

**(a) Income Tax**

The Society is exempt from income tax.

**(b) Inventories**

Inventories held for sale are measured at the lower of cost and net realisable value.

**(c) Plant and Equipment**

Plant and equipment are carried at cost less accumulated depreciation and any impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised in profit or loss.

**Depreciation**

The depreciable amounts of all fixed assets are depreciated on a straight line basis over the useful lives of the assets to the Society, commencing from the time the asset is held ready for use.

Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<u>Class of Fixed asset</u>	<u>Depreciation Rate</u>
Leasehold Improvements	14.3%
Furniture and Equipment	11% - 25%

**(d) Investments**

Investments are classified as current in view of their liquidity; they are, nevertheless, held long-term pending alternative application.

**(e) Employee Benefits**

Provision is made for the Society's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the Society to employees' superannuation funds and are charged as expenses when incurred.

**(f) Revenue**

Revenue from the sale of goods is recognised upon delivery of goods to customers.

Revenue from subscriptions attributable to the current financial year is recognised as revenue. Subscriptions relating to periods beyond the current financial year are shown in the statement of financial position as unearned income in current liabilities.

Donations are recognised as revenue when received.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.



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**2016 - 2017**

**Notes to the Financial Statements for the year ended 30 June 2017**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables on the statement of financial position are shown exclusive of GST.

(h) Genealogical Collection

The majority of the collection was transferred to the Royal Historical Society of Victoria Inc when the GSV relocated to smaller premises at 85 Queen St in March 2017. The collection retained by GSV was then revalued by Council. It is the conventional practice for Council to determine at the end of each financial year that individual holdings have indeterminate useful lives and, hence, do not lose value in intrinsic terms. Consequently, the regular review resulted in an amount equivalent to the incurred expenditure on the collection during the year being added to the asset and an amount equivalent to the proceeds on disposal being deducted from the asset after first having been booked against the statement of profit or loss and other comprehensive income, so as to disclose the proper profit or loss before capitalisation. Material given to the society is not ascribed a value; hence the total valuation of the collection is understated by the value which otherwise could be imputed to such gifts.

(i) Unearned Income

Membership subscriptions are included in the statement of profit or loss and other comprehensive income on a time expired basis and the unexpired portion carried over to future periods. Computation of unexpired life member fees incorporates current life expectancy assumptions.

(j) Unexpended Wishlist Donations

The Society receives 'wishlist' donations from its members. The GSV is obliged to spend these donations on library accessions. At the end of the year the amount of donations received but not yet expended is determined and provision is made for this committed expenditure.

(k) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and at bank and other short-term highly liquid investments with original maturities of twelve months or less.

(l) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(m) GSV Service Groups

The financial returns of the International Settlers Group, Scottish Ancestry Group and the Irish Ancestry Group are included within the statement of profit or loss and other comprehensive income and the statement of financial position.

(n) Leases

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(o) Critical Accounting Estimates and Judgments

The Council evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Society.

	<b>2017</b>	<b>2016</b>
	\$	\$

**2. LIBRARY FUND**

The Fund is maintained in compliance with income tax obligations to enable fund donors to obtain personal income tax deductions.

Library Fund donations received during year	31,338	24,856
Genealogical Collection expenditure capitalised	1,183	2,911
Genealogical Collection deaccessioned during the year	(373,969)	(26,071)
Net Genealogical Collection deaccessioned	(372,786)	(23,160)
Carrying amount of Genealogical Collection	101,183	472,739
Insurance cover on Genealogical Collection	100,000	500,000

In 2017, a substantial part of the Genealogical Collection to the value of \$373,969 was transferred to the Royal Historical Society of Victoria. GSV members have free access to the transferred collection.



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2016 - 2017

**Notes to the Financial Statements for the year ended 30 June 2017**

	2017 \$	2016 \$
	No.	No.
<b>3. MEMBERSHIPS</b>		
Financial members at start of year	3,882	4,248
Net members joined / (lost)	(297)	(366)
Financial members at end of year	<u>3,585</u>	<u>3,882</u>
<b>4. CASH AND CASH EQUIVALENTS</b>		
Cash on hand	281	400
Cash at bank - Westpac	57,824	70,588
PayPal	2,142	2,723
Cash at bank - Barclays Bank, London (Sterling currency a/c)	<u>1,645</u>	<u>773</u>
	<u>61,892</u>	<u>74,484</u>
<b>5. TRADE AND OTHER RECEIVABLES</b>		
Trade and interest receivables	721	3,365
Rental bond (2016) and prepayments	<u>1,353</u>	<u>32,488</u>
	<u>2,074</u>	<u>35,853</u>
<b>6. OTHER FINANCIAL ASSETS</b>		
Short term deposits with banks	<u>215,249</u>	<u>237,109</u>
<b>7. FURNITURE AND EQUIPMENT</b>		
Leasehold improvements	-	2,028
Furniture & equipment	<u>20,125</u>	<u>2,122</u>
	<u>20,125</u>	<u>4,150</u>
Movements in carrying amounts:		
Balance at the beginning of the year	4,150	
Additions at cost (net)	20,366	
Depreciation expense	<u>(4,391)</u>	
Carrying amount at the end of the year	<u>20,125</u>	
<b>8. PROVISIONS</b>		
<b>Current</b>		
Provision for annual leave	11,092	21,629
Provision for long service leave	<u>24,855</u>	<u>39,547</u>
	<u>35,947</u>	<u>61,176</u>
<b>Non-current</b>		
Provision for long service leave	<u>940</u>	<u>888</u>
	<u>940</u>	<u>888</u>
	<u>36,887</u>	<u>62,064</u>
<b>9. LEASING COMMITMENTS</b>		
Non-cancellable operating leases contracted for but not recognised in the financial statements		
Payable - minimum lease payments:		
- Not later than 1 year	68,731	202,843
- Later than 1 year but not later than 5 years	154,735	303,525
- Greater than 5 years	-	-
	<u>223,466</u>	<u>506,368</u>

The premises lease at 257 Collins St was terminated in March 2017. The lease for the new premises at 85 Queen St expires on 29 February 2020.



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## Notes to the Financial Statements for the year ended 30 June 2017

### 10. RELATED PARTY TRANSACTIONS

No reportable transactions between the Society and Councillors have occurred within the normal relationship between the Society and its members at large on terms and conditions no more favourable than those available to all members. The Society has paid directors' and officers' insurance.

The names of members who have served as Councillors during the financial year are disclosed at Council Attendances.

### 11. WORKING CAPITAL

As at 30 June 2017 the Society had working capital of \$11,360 (2016: deficiency of \$7,227) and recorded a cash outflow from operating activities of \$12,903 (2016: outflow of \$15,287). Included within current liabilities is an amount for \$209,767 which is largely represented by unexpired renewal subscriptions and unexpired life membership fees. This amount is being amortised on an annual basis over the expected life of the membership and therefore does not require a cash outflow to settle.

The members of the council are therefore satisfied that the Society has the ability to pay its debts as and when they fall due.

## STATEMENT BY MEMBERS OF THE COUNCIL

In accordance with a resolution of the Council of the Genealogical Society of Victoria Inc, the Council declares that:

1. the financial statements and notes are in accordance with the Australian Charities and Not-for-profits Commission Act 2012 and the Associations Incorporation Reform Act 2012 (VIC) and:
  - a. comply with the Australian Accounting Standards applicable to the Society; and
  - b. give a true and fair view of the financial position of the Society as at 30 June 2017 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
  
2. In the Council's opinion there are reasonable grounds to believe that the Society will be able to pay its debt as and when they become due and payable.

David Down  
President

Stephen Hawke  
Treasurer

Signed this 13th day of September 2017

## COUNCIL ATTENDANCES

Council meetings attended/possible for July 2016 to June 2017. Leave of Absence granted when requested and illness also prevented attendances in some instances.

Allan Aberdeen	6/6
Tony Arthur	12/13
Janne Bonnett	10/10
Erna Cameron	10/13
Cecil Clark	2/3
David Down	13/13
Lorna Elms	11/13

Robert Gribben	9/10
Stephen Hawke	12/13
Claire Johnson	11/13
Peter Johnston	11/13
Vicki Montgomery	13/13
Eleanor Pugsley	3/3
Jenny Redman	11/13
Penny Wolf	10/10